## **Annual Meeting of the Board of Directors**

for

initia	al resolutions of the incorporat	of directors named in the Articles of Incorporation or the or for the above named corporation was held on the, at the time of, and at the location:		
Pres	sent was:			
Name		Address		
Name		Address		
Name		Address		
Nan	ne	Address		
Name		Address		
Name		Address		
	W	as requested to be the temporary Chairman of the meeting.		
	W	as requested to be the temporary Secretary of the meeting.		
1.	The Meeting was called to order. It was determined that a quorum was present either in person or by proxy, and the meeting could conduct business.			
	The following directors wer	e present:		
	Name	Person/Proxy		
		<del></del>		
		<del></del>		

- 2. The Secretary determined and reported that notice of the Meeting had been properly given or waived by the director pursuant to the Bylaws of the Corporation.
- 3. A motion was made and carried that the Secretary was ordered to attach the documentation (if any) or the appropriate affidavit of mailing of notice or waiver of notice to the meeting minutes. If no notice is attached, all directors agreed that proper notice of the meeting had been given.
- 4. There was presented to the meeting a copy of the previous meeting of the board of directors.
- 5. Upon motion duly made, seconded, and unanimously carried, it was resolved that the the following persons were elected to serve as officers:

 _ President
 _Vice-President
 Treasurer
 Secretary

6. Upon motion duly made, seconded, and unanimously carried, it was resolved that the hourly wages or salaries of the following officers were fixed at the following rates:

\$ President
\$ Vice-President
\$ Treasurer
\$ Secretary

- 7. The President presented the annual President's Report of the Corporation.
- 8. The Treasurer presented the Treasury Report, which state that the previous taxable year had:

a)	a gross receipts total of:	\$
b)	a gross profit total of:	\$
2)	a net profit total of:	\$

Upon motion duly made, seconded, and unanimously carried, it was resolved that the Secretary would attach a copy of the President's Report and Treasury Report to the corporate minutes book.

9.	Upon motion duly made, seconded, and unanimously carried, it was resolved that a					
	dividend of \$ per share of common stock would be declared on the stock					
	of the corporation. The dividend would be paid to each shareholder of record as of the date of, and shall be paid before the date of  The officers of this corporation are directed to take action to carry out the payment of					
						the declared dividends.
						10.
11.	The directors ratified and approved all documents presented.					

There was no further business, and upon motion made, seconded, and unanimously carried, it was **RESOLVED**, that all the items and documents have been examined by the board of directors, and are approved and adopted, and that all the actions taken thus far have been ratified and approved by the board of directors of the corporation.

[remainder of page left intentionally blank]

meeting was adjourned.

Dated: \_\_\_\_\_\_\_

Secretary Signature Printed Name

Witness:

Signature Printed Name

Signature Printed Name

Signature Printed Name

Signature Printed Name

Printed Name

There being no further business, upon motion made, seconded, and unanimously carried, the