

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU  
 CORPORATIONS DIVISION  
 P.O. BOX 30054  
 LANSING, MI 48909-7554  
 (517) 241-6470

## EXPEDITED SERVICE REQUEST - OPTIONAL

**Instructions:**

**If you choose to use expedited services**, submit a separate Expedited Service Request form for each document submitted online, in person, or by mail for which expedited service is being requested.

**Expedited fees are in addition to the standard document fees and due when document is submitted. Expedited fees are not refundable.**

**COFS (Corporations Online Filing System):**

Expedited service can be requested when submitting a document online. You can access the online forms at [www.michigan.gov/corpfileonline](http://www.michigan.gov/corpfileonline). Fees for documents submitted online may be paid by VISA, MasterCard, American Express or Discover.

Documents that are endorsed filed are available at [www.michigan.gov/corpenitysearch](http://www.michigan.gov/corpenitysearch). If the submitted document is not fileable, the notice of refusal to file and document will be available at the Rejected Filings Search website at [www.michigan.gov/corprejectedsearch](http://www.michigan.gov/corprejectedsearch).

Documents submitted by mail are delivered to a remote location for receipts processing and are then forwarded to the Corporations Division for review.

**Day of receipt for mailed expedited service requests is the day the Corporations Division receives the request.**

**Please initial the appropriate box for the level of service requested**

1 Hour

2 Hour

Same Day

24 Hour

**Submitters Information:**

Company Name (if applicable)	
Telephone	Person submitting this request
(      )	

**Document Information:**

Name of Corporation, LLC or Limited Partnership	ID Number (existing entity)
Type of document (articles, amendment, etc.)	

Expedited Service Level	Fees	Type of Document	Deadline for receipt of document
1 Hour, same day	\$1,000.00	Any	4:00 PM EST or EDT
2 Hour, same day	\$500.00	Any	3:00 PM EST or EDT
Same day	\$100.00	Formation/qualification	1:00 PM EST or EDT
	\$200.00	For Any Existing Entity	1:00 PM EST or EDT
24 Hours	\$50.00	Formation/qualification	
	\$100.00	For Any Existing Entity	

**BUREAU USE ONLY**

Agency Account	Amount	Date/Time Received	Receipt Num:
Profit Corporation (6813)			
Limited Liability Company (6814)			Check Num:
Nonprofit Corporation (6815)			
Limited Partnership (6816)			

